

Cape Fear Technical Institute





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**Cape Fear
Technical Institute
Course Digest
1987 - 1988**

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the State.

AFFIRMATIVE ACTION / EQUAL
OPPORTUNITY INSTITUTION

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STATEMENT OF PURPOSE

Cape Fear Technical Institute is comprehensive in its purpose and in its plan to meet the educational needs of adults in the geographical area which it serves. The school strives to live up to "open door" admissions by providing educational opportunities at all levels of capability. The Institute encourages students to further develop their abilities, maintain positive attitudes toward the work place, and utilize what they have learned to enhance the development of their communities. To achieve these worthwhile goals Cape Fear Technical

Institute is committed to the following objectives:

- a. To provide an effective teaching and learning environment conducive to students achieving their maximum potential.
- b. To provide guidance and counseling services for academic and career choices and for personal growth.
- c. To provide vocational and technical programs and general education courses that will prepare adults for employment in specialized fields.
- d. To provide courses at the elementary and secondary level for adults who wish to further their education.

e. To provide courses and programs for adults who wish to improve their economic, social, and/or cultural needs.

f. To provide developmental courses that will improve reading and computational skills necessary for adults to succeed in educational programs.

g. To provide programs to serve new and existing businesses and industries by training and upgrading employees' skills.

h. To provide programs to serve the community by training personnel for public service.

i. To continually study and revise existing programs and

implement new programs and/or curricula which will serve the changing needs of the Institute's geographical area.

j. To provide lifelong learning experiences for adults.

GENERAL INFORMATION

Cape Fear Technical Institute was established as the Wilmington Industrial Education Center in 1959 and was raised to the technical institute level on July 1, 1964. It is one of fifty-eight such institutions operated by the State under the direction of the Department of Community Colleges

in Raleigh and is administered by a local Board of Trustees.

The purpose of the Institute is to provide trade and technical training and general adult education for the residents of Southeastern North Carolina who plan to work in today's industries. The school operates year round and open, except on holidays, Monday through Friday from 8:00 am to 10:00 pm, and on Saturday , except during summer months, from 8:00 am to 2:00 pm.

CFTI does not offer housing, but a cafeteria is operated by an independent vendor and is open during normal school hours.

This brochure contains a brief description of programs, services, costs and admissions requirements. Qualified counselors are available to assist individuals in selecting appropriate courses of study; financial aid counseling is also available. For additional information about any area covered in this brochure, contact the Office of Student Services, 411 North Front Street, Wilmington, NC 28401, or call 343-0481. Tours are available, on request, during normal operating hours. For those who are unable to visit the school, extensive printed materials are available.

PROCEDURE FOR ADMISSION

The Institute follows the "Open Door" admissions policy established by the Department of Community Colleges. This policy provides for the admission of any adult to a training program appropriate to the interest and ability of the student.

Admission to a Trade or Technical Program

Before being admitted to a Trade or Technical program, the prospective student must:

1. File a formal application;
2. Have official transcripts of previous

education forwarded to the school;

3. Complete medical forms (if required);

4. Come in for a personal interview (When requested) ;

5. Take required admissions test.

Admission to General Adult Education and Extension Courses

Any adult who expresses a sincere desire to raise his or her educational level, and is capable of doing so, will be admitted to the general adult education program. Applicants are admitted on a "first come, first served" basis. Extension courses are offered when sufficient interest has

been expressed in a particular subject. For further information concerning General Adult Education and Extension Courses, contact the Continuing Education Department at the Institute, phone 343-0481.

EXPENSES

Cape Fear Technical Institute is supported by the State of North Carolina and by New Hanover County. Tuition is established by the North Carolina Legislature and is subject to change without notice. Current curriculum tuition is:

North Carolina Students:
Full-time \$75.00 per quarter
Part-time \$6.25 per quarter hour

Out-of-state Students:
Full-time \$702.00 per quarter
Part-time \$58.50 per quarter hour

Current tuition for General Adult Education and Extension Courses (non-credit) is:

Academic & Occupational	\$15.00
Pre-skill Courses	\$20.00
Avocational	\$25.00

FINANCIAL AID

To be considered for financial aid for the Fall quarter, a student must submit the required forms to the Financial Aid Office before March 15. Personal contact with the Director of Financial Aid is encouraged in order that a prospective student might receive appropriate counseling based on the individual's financial needs.

GENERAL ADULT EDUCATION

The General Adult Education Program at Cape Fear Technical Institute is designed to raise the educational level of adults. Courses in this program range from basic reading, writing and simple math to instruction in specific high school subjects. The program is divided into the following categories:

EDUCATION Basic reading program and simple math.

EDUCATION II A sequential developmental reading program for adults having some reading achievement, also

basic math.

PRE-SECONDARY A general review of the Grammar Grade curriculum.

SECONDARY I Review of high school subjects relating to North Carolina High School Equivalency Examination (GED).

SECONDARY II Continuation of subjects relating to High School Equivalency Examination (GED).

General Adult Education classes may be held at schools or other locations throughout the area of Southeastern North Carolina served by CFTI.

The General Educational Development Test (High School Equivalency, GED)

is given at CFTI twice each month. Application may be made at the Institute.

EXTENSION COURSES

The Extension Program of Cape Fear Technical Institute includes short term courses in a variety of subjects. These courses are offered at the Institute and in other locations throughout the Institute's service area. Extension classes can be initiated at any time when enough persons indicate a need and desire for a particular course. Persons interested

in extension courses should contact the Director of Extension.

PROGRAMMED INSTRUCTION CENTER

The Programmed Instruction Center at Cape Fear Technical Institute is designed to provide study opportunities in a variety of fields that might be of interest to residents of the area served by the Institute. Programmed study courses range from learning to read and write through subjects at the high school and college levels. There is no charge for study

done in the Programmed Instruction Center.

VA EDUCATIONAL BENEFITS

Most of the curriculum (credit) courses offered by CFTI are approved for the training of veterans and other persons eligible for VA educational benefits. The Veterans Administration not only administers these benefits but also is the final authority for determining eligibility. In addition to eligible veterans, the spouses and children of certain categories of living and deceased

veterans, certain active duty military personnel, and certain categories of national guard and reservists qualify for these benefits.

DEVELOPMENTAL STUDIES

It is not uncommon for a student to enter college who, for some reason, is deficient in the basic skills of English and/or mathematics. Recognizing this and committed to making every opportunity available to students to help ensure their success, the school established a Developmental Studies program. This program is designed to help students gain the necessary skills

in English and/or mathematics that will allow them to enter the curriculum program of their original choice. Successfully passing those developmental courses will ensure that the student has the basic skills in English and/or mathematics to function at the required entry level. These courses are required for those students who have been identified by the Admissions Office as being deficient in either English or mathematics, or both.

Developmental courses earn institutional credit; however, such credit does not apply toward the required hours for receiving a degree or certificate. Developmental courses are graded as

"S", Satisfactory or "U", Unsatisfactory.

GENERAL EDUCATION

General Education programs are designed for individuals wishing to broaden their education, with emphasis on personal interest, growth and development. The two-year General Education program provides students opportunities to study English, literature, fine arts, philosophy, social science, science and mathematics. Successful completion of 96 quarter hours of credit leads to an associate

degree in general education. Most general education courses transfer to UNC Wilmington and other selected colleges. (see page 33 for more information)

TRADE PROGRAMS

(1 - YEAR)

**Air Conditioning, Heating and
Refrigeration**

Automotive Mechanics

Boat Building

Child Care Worker

Industrial Electricity

Industrial Maintenance

Light Construction

Machinist

Marine and Diesel Mechanics

Practical Nursing

Welding

AIR CONDITIONING, HEATING AND REFRIGERATION

FIRST QUARTER

- AHR 1116 Oil Burner Installation and Service
- AHR 1121 Principles of Refrigeration - Part I
- DFT 1114 Blueprint Reading
- ELC 1102 Applied Electricity - Part I
- MAT 1101 Trade Mathematics

SECOND QUARTER

- AHR 1117 Gas Burners, Electric Heat and Liquid Heat Applications
- AHR 1125 Principles of Refrigeration - Part II
- DFT 1116 Blueprint Reading: Air Conditioning
- EGY 1101 Introduction to Solar Energy Systems
- ELC 1103 Applied Electricity - Part II

THIRD QUARTER

- AHR 1123 Principles of Air Conditioning
- AHR 1124 Air Conditioning Servicing
- ENG 1101 Communication Skills
- PHY 1101 Applied Science

FOURTH QUARTER

- AHR 1109 Job Planning and Estimating
- AHR 1126 All Year Comfort Systems
- AHR 1128 Automatic Controls
- PSY 1101 Human Relations

MINI COURSES -- When mini courses AHR 1116-A and AHR 1116-B are completed, full credit will be given for AHR 1116.

AUTOMOTIVE MECHANICS

FIRST QUARTER

- AUT 1120 Automotive Analysis
- ENG 1101 Communication Skills
- MAT 1101 Trade Mathematics
- PME 1101 Internal Combustion Engines

SECOND QUARTER

- AUT 1126 Schematics and Diagrams:
Automotive
- AUT 1129 Emission Systems: Automotive
- ENG 1102 Communication Skills
- PME 1102 Engine Electrical and Fuel
Systems

THIRD QUARTER

- AHR 1100 Automotive Air Conditioning
- AUT 1121 Braking Systems
- AUT 1123 Automotive Chassis and
Suspension Systems
- PHY 1101 Applied Science
- PSY 1101 Human Relations

FOURTH QUARTER

- AUT 1124 Automotive Power-Train
Systems
- AUT 1125 Automotive Servicing
- BUS 1103 Small Business Operations
- WLD 1102 Basic Welding

MINI COURSES -- When mini courses

PME 1102-A, PME 1102-B, PME 1102 -C,
and PME are completed, full credit will be
given for PME 1102.

BOAT BUILDING

FIRST QUARTER

DFT 1127 Marine Drafting
MAT 1101 Trade Mathematics
MSC 1110 Boat Building I

SECOND QUARTER

CAR 1106 Marine Joiner Practices
ELC 1101 Practical Marine Electricity
MSC 1111 Boat Building II

THIRD QUARTER

ENG 1101 Communication Skills
MRO 1118 Marine Fiberglassing
MSC 1112 Boat Building III
Major Elective
PHY 1101 Applied Science

FOURTH QUARTER (UNDER REVISION)

MAJOR ELECTIVES

CAR 1107 Cabinet Making I
CAR 1108 Cabinet Making II
CAR 1109 Cabinet Making III
MSC 1117 Advanced Lofting
MSC 1118 Spar Making
MSC 1119 Lamination Techniques
MSC 1120 Lapstrake Construction

CHILD CARE WORKER

REQUIRED COURSES

EDU 1006	Language Arts in Early Childhood
EDU 1009	Art in the Early Childhood Program
EDU 1022	Mathematics, Science, and Social Studies for Young Children
EDU 1101	Child Growth and Development (Infant-Toddler 0-36 months)
EDU 1102	Child Growth and Development (Preschool 2-5)
EDU 1103	Music and Integrated Activities
EDU 1105	Health, Safety, and Nutrition of the Young Child
EDU 1106	Nutrition/Cooking Experience
EDU 1111	Communicating Effectively with Young Children
EDU 1113	Early Childhood Curriculum Planning: Social Studies and Special Holidays
EDU 1115	Early Childhood Curriculum Planning: Construction, Physical, and Blocks

EDU 1116	Early Childhood Curriculum Planning: Cognitive
EDU 1118	Operation of Child Care Programs
EDU 1122	Guiding Children's Behavior
EDU 1125	Working with Parents
EDU 1130	Introduction to Preschool Education
EDU 1138	Program Planning for Infants and Toddlers
EDU 1148	Infant-Toddler Care
EDU 1203	Exceptional Children
ENG 1101	Communication Skills
ENG 1102	Communication Skills
HEA 1119	First Aid
PSY 1101	Human Relations
SOC 1112	Families in American Culture

INDUSTRIAL ELECTRICITY

FIRST QUARTER

ELC 1104 Basic Electricity I
ELN 1106 Instrument Familiarization
ENG 1101 Communication Skills
MAT 1101 Trade Mathematics

SECOND QUARTER

ELC 1105 Basic Electricity II
ELN 1111 Electro-Mechanical Relays and
Symbols
ENG 1102 Communication Skills
MAT 1125 Industrial Calculations

THIRD QUARTER

DFT 1104 Blueprint Reading
ELC 1115 AC and DC Machinery
ELC 1116 Motor Control
PSY 1101 Human Relations

FOURTH QUARTER

DFT 1109 Blueprint Reading
ELC 1125 Industrial Wiring Practices
ELN 1130 Solid State Devices, Circuits
and Symbols
WLD 1102 Basic Welding

MINI COURSES -- When mini courses
ELC 1104-A and ELC 1104-B are completed,
full credit will be given for ELC 1104.

INDUSTRIAL MAINTENANCE

FIRST QUARTER

DFT 1104 Blueprint Reading
MAT 1101 Trade Mathematics
MEC 1127 Industrial Mechanics I
WLD 1106 Welding and Burning I

SECOND QUARTER

DFT 1105 Blueprint Reading
ENG 1101 Communication Skills
MAT 1102 Trade Mathematics
MEC 1128 Industrial Mechanics II
WLD 1107 Welding and Burning II

THIRD QUARTER

DFT 1108 Blueprint Reading
ELC 1100 Basic Electricity
MEC 1121 Industrial Hydraulics I
MEC 1129 Industrial Mechanics III
PSY 1101 Human Relations

FOURTH QUARTER

ELC 1117 Industrial AC Motors and
 Controls
MEC 1122 Industrial Hydraulics II
MEC 1130 Industrial Mechanics IV
PHY 1101 Applied Science

MINI COURSES -- When mini courses
MEC 1127-A, MEC 1127-B, MEC 1127-C,
and MEC 1 are completed, full credit will be
given for MEC 1127.

LIGHT CONSTRUCTION

FIRST QUARTER

CAR 1101 Carpentry (Rough)
DFT 1110 Building Trades Blueprint
Reading and Sketching
ENG 1101 Communication Skills
MAT 1101 Trade Mathematics

SECOND QUARTER

CAR 1102 Carpentry (Framing)
DFT 1113 Blueprint Reading:
Building Trades
ENG 1102 Communication Skills
PSY 1101 Human Relations

THIRD QUARTER

CAR 1103 Carpentry (Finishing)
PLU 1101 Basic Plumbing

FOURTH QUARTER

CAR 1135 Blueprints and Field
Coordination
ELC 1109 Electrical Wiring
MAS 1101 Masonry

MINI COURSES -- When mini courses
CAR 1101-A, CAR 1101-B, CAR 1101-C,
and CAR 1 are completed, full credit will be
given for CAR 1101.

MACHINIST

FIRST QUARTER

DFT 1104 Blueprint Reading
ENG 1101 Communication Skills
MAT 1101 Trade Mathematics
MEC 1101 Machine Shop Theory
 and Practice

SECOND QUARTER

DFT 1105 Blueprint Reading
MAT 1102 Trade Mathematics
MEC 1102 Machine Shop Theory
 and Practice
WLD 1101 Basic Welding

THIRD QUARTER

DFT 1106 Blueprint Reading
MAT 1122 Machinist Mathematics I
MEC 1103 Machine Shop Theory
 and Practice
MEC 1109 Computer Controlled Machine
 Tools

FOURTH QUARTER

MAT 1123 Machinist Mathematics II
MEC 1104 Machine Shop Theory
 and Practice
MEC 1115 Applied Metallurgy
PHY 1101 Applied Science

MINI COURSES -- When mini courses
MEC 1101-A, MEC 1101-B, and MEC 1101-
C are completed, full credit will be given for
MEC 1101.

MARINE AND DIESEL MECHANICS

FIRST QUARTER

ENG 1101	Communication Skills
MAT 1101	Trade Mathematics
PHY 1101	Applied Science
PME 1101	Internal Combustion Engines

SECOND QUARTER

ELC 1111	Direct and Alternating Electricity
ENG 1102	Communication Skills
MDE 1101	Marine and Diesel Engine Theory and Practice I
MDE 1104	Marine and Diesel Power-Train Systems I
PME 1131	Schematics and Diagrams: Marine and Diesel

THIRD QUARTER

MDE 1102	Marine and Diesel Engine Theory and Practice II
MDE 1105	Marine and Diesel Power-Train Systems II
MDE 1108	Gas Diesel Fuel Systems I
PSY 1101	Human Relations
WLD 1101	Basic Welding

FOURTH QUARTER

MDE 1103	Marine and Diesel Engine Theory and Practice III
MDE 1109	Gas Diesel Fuel Systems II
PME 1136	Fundamentals of Hydraulics

MINI COURSES -- When mini courses MDE 1101-A, MDE 1101-B, MDE 1101-C, MDE 1101-D and MDE 1101-E are completed, full credit will be given for MDE 1101.

PRACTICAL NURSING

FIRST QUARTER

BIO 1001 Health
BIO 1002 Anatomy and Physiology
ENG 1103 Grammar
NUR 1101 Nursing Skills
NUT 1101 Nutrition and Diet Therapy
PSY 1101 Human Relations

SECOND QUARTER

NUR 1102 Medical-Surgical Nursing I
NUR 1103 Pediatrics
PSY 1102 Growth and Development

THIRD QUARTER

NUR 1104 Obstetrics
NUR 1105 Pharmacology

FOURTH QUARTER

NUR 1106 Medical-Surgical Nursing II
NUR 1107 Medical-Surgical Nursing III

WELDING

FIRST QUARTER

DFT 1112	Blueprint Reading: Welding
MAT 1101	Trade Mathematics
WLD 1119	Basic Arc Welding and Oxy-Fuel Cutting

SECOND QUARTER

DFT 1117	Blueprint Reading: Welding
MEC 1115	Applied Metallurgy
PHY 1101	Applied Science
WLD 1127	Advanced Arc Welding

THIRD QUARTER

DFT 1120	Blueprint Reading of Pipe Drawings and Pipe Sketchings
ENG 1101	Communication Skills
PHY 1102	Applied Science
WLD 1122	Commercial and Industrial Practice
WLD 1123	Inert Gas Welding (Tig, Mig and Plasma)

FOURTH QUARTER

DFT 1119	Pattern Development and Sketching
ENG 1102	Communication Skills
PSY 1101	Human Relations
WLD 1124	Pipe Welding
WLD 1125	Certification Practices

MINI COURSES -- When mini courses WLD 1119-A, WLD 1119-B, WLD 1119-C, and WLD 1 are completed, full credit will be given for WLD 1119.

TECHNICAL PROGRAMS

(2 - YEAR)

Basic Law Enforcement

Training (Certificate Program)

Business Administration

Chemical Technology

Computer Engineering

Technology

Criminal Justice-Protective

Service Technology

Electronics Engineering

Technology

General Education

General Occupational

Technology

General Office

Instrumentation Technology

Marine Technology

Mechanical Drafting and

Design Technology

Paralegal Technology

Secretarial-Engineering and

Technical

BASIC LAW ENFORCEMENT TRAINING

(Certificate Program)

- | | |
|---------|---|
| CJC 214 | Pre-Service Law Enforcement
Training
(Clock Hours 121) |
| CJC 215 | Law Enforcement Probationary
Training
(Clock Hours 253) |
| CJC 216 | Police Officer Training
(Clock Hours 22) |
| CJC 217 | Deputy Sheriff Training
(Clock Hours 33) |

BUSINESS ADMINISTRATION

FIRST QUARTER

BUS 102	Typewriting I
BUS 115	Business Law I
ENG 105	Grammar and Composition
MAT 110	Business Mathematics
PSY 217	Introduction to Psychology

SECOND QUARTER

BUS 103	Typewriting II
BUS 120	Accounting I
ENG 106	Grammar and Composition
MAT 130	Advanced Business Mathematics
SOC 102	Principles of Sociology

THIRD QUARTER

BUS 104	Typewriting III
BUS 121	Accounting II
EDP 104	Data Processing Theory
ENG 104	Reading and Composition
ENG 204	Oral Communication

FOURTH QUARTER

BUS 122	Accounting III
BUS 128	Computerized Accounting - Electronic Spreadsheet
BUS 229	Taxes I
ECO 102	Economics I
EDP 250	BASIC Business Programming

FIFTH QUARTER

BUS 123	Business Finance I
BUS 222	Word Processing
BUS 230	Taxes II
BUS 239	Marketing
ECO 104	Economics II
ENG 206	Business Communications

SIXTH QUARTER

BUS 124	Business Finance II
BUS 125	Accounting IV
BUS 232	Sales Development
BUS 235	Business Management
SOC 206	American Institutions

CHEMICAL TECHNOLOGY

FIRST QUARTER

CHM 114	Basic Chemical Concepts I
ENG 101	Grammar
HED 120	First Aid
MAT 121	Technical Mathematics
MAT 131	Applied Math for Chemistry I
PSY 217	Introduction to Psychology

SECOND QUARTER

CHM 115	Basic Chemical Concepts II
ENG 102	Composition
MAT 122	Technical Mathematics
MAT 132	Applied Math for Chemistry II
SOC 102	Principles of Sociology

THIRD QUARTER

CHM 116	Descriptive Chemistry
CHM 230	Organic Chemistry I
EDP 201	BASIC Language Programming I
ENG 103	Report Writing
PHY 100	Introductory Physics
SOC 206	American Institutions

FOURTH QUARTER

CHM 117	Unit Processes
CHM 150	Industrial Operations

FIFTH QUARTER

CHM 231	Organic Chemistry II
CHM 243	Industrial Analysis I (Qualitative)
ENG 204	Oral Communication
PHY 105	Physics: Heat and Fluids

SIXTH QUARTER

CHM 232	Organic Chemistry III
CHM 244	Industrial Analysis II (Quantitative)
FST 106	Nuclear Radiation Monitoring
PHY 103	Physics: Electricity

SEVENTH QUARTER

CHM 245	Industrial Analysis III (Quantitative)
MEC 107	Process Instrumentation
MEC 215	Metallurgy
MEC 235	Hydraulics and Pneumatics

COMPUTER ENGINEERING TECHNOLOGY

FIRST QUARTER

ELC 107	Electricity I
ELN 101	Electronic Project
ELN 106	Electronics I
ENG 101	Grammar
MAT 121	Technical Mathematics

SECOND QUARTER

ELC 108	Electricity II
ELN 107	Electronics II
ENG 102	Composition
MAT 122	Technical Mathematics

THIRD QUARTER

ELC 109	Electricity III
ELN 108	Electronics III
MAT 123	Technical Mathematics
PHY 101	Physics: Properties of Matter

FOURTH QUARTER

DFT 100	Technical Drafting
ELN 109	Electronics IV
ELN 110	Introduction to Digital Electronics
ENG 103	Report Writing
PHY 102	Physics: Work, Energy, and Power

FIFTH QUARTER

EDP 201	BASIC Language Programming I
ELN 240	Computer Project (Digital)
ELN 241	Digital Principles and Applications
ELN 243	Computer Electronics
ELN 250	Introduction to Microprocessors
PSY 217	Introduction to Psychology

SIXTH QUARTER

EDP 210	BASIC Language Programming II
ELN 244	Computer Project (Microprocessor)
ELN 245	Peripheral Devices
ELN 251	Microprocessors I
ENG 204	Oral Communication
SOC 102	Principles of Sociology

SEVENTH QUARTER

BUS 272	Principles of Supervision
ELN 247	Computer Project (Microcomputer)
ELN 249	Computer Interfacing
ELN 252	Microprocessors II
ELN 255	Computer Systems

CRIMINAL JUSTICE - PROTECTIVE SERVICE TECHNOLOGY

FIRST QUARTER

CJC 101	Introduction to Criminal Justice
CJC 104	Patrol Procedure and Traffic Law Enforcement
ENG 101	Grammar
MAT 121	Technical Mathematics
SOC 102	Principles of Sociology

SECOND QUARTER

BUS 102	Typewriting
CJC 103	Introduction to Criminal Investigation
CJC 115	Criminal Law
ENG 102	Composition
SOC 206	American Institutions

THIRD QUARTER

CJC 118	Defensive Tactics
CJC 141	Handwriting Identification
CJC 210	Criminal Investigation
ENG 103	Report Writing
PSY 217	Introduction to Psychology

FOURTH QUARTER

CJC 102	Introduction to Criminology
CJC 203	Forensic Photography
CJC 240	Firearms Identification
EDP 201	BASIC Language Programming I
ENG 204	Oral Communication

FIFTH QUARTER

CHM 101	Introduction to Chemistry
CJC 105	Firearms
CJC 140	Fingerprint Identification
EDP 210	BASIC Language Programming II

SIXTH QUARTER

BIO 103 Anatomy and Physiology
CJC 211 Introduction to Criminalistics
CJC 224 Industrial Security
PHY 225 Forensic Physics

SEVENTH QUARTER

CJC 106 Police Instructor Training
CJC 220 Law Enforcement Organization
 and Management
CJC 222 Crime Scene Investigation
CJC Criminal Justice Elective
ENG 104 Reading and Composition

CRIMINAL JUSTICE ELECTIVES

CJC 205 Scientific Evidence
CJC 208 Arson Investigation
CJC 221 Law Enforcement Supervision
CJC 260 Police Survival Tactics
CJC 261 Rape Prevention
CJC 262 Crime Prevention
CJC 263 Hostage Negotiations
CJC 264 Supervision Skills
CJC 265 RP-24 Training

CJC 266 Death Investigation
CJC 267 Civil Liabilities for
 Law Officers
CJC 268 Bomb Scene Investigation
CJC 269 Surveillance Seminar
CJC 270 Explosives and Incendiaries
CJC 271 Drug Identification
POL 103 State and Local Government

ELECTRONICS ENGINEERING TECHNOLOGY

FIRST QUARTER

ELC 107	Electricity I
ELN 101	Electronic Project
ELN 106	Electronics I
ENG 101	Grammar
MAT 121	Technical Mathematics

SECOND QUARTER

ELC 108	Electricity II
ELN 107	Electronics II
ENG 102	Composition
MAT 122	Technical Mathematics

THIRD QUARTER

ELC 109	Electricity III
ELN 108	Electronics III
MAT 123	Technical Mathematics
PHY 101	Physics: Properties of Matter

FOURTH QUARTER

DFT 100	Technical Drafting
ELN 109	Electronics IV
ELN 110	Introduction to Digital Electronics
ENG 103	Report Writing
PHY 102	Physics: Work, Energy, and Power

FIFTH QUARTER

EDP 201	BASIC Language Programming I
ELN 202	Communication Electronics
ELN 229	Electronic Project
ELN 236	Industrial Field Trips
ELN 241	Digital Principles and Applications
PSY 217	Introduction to Psychology

SIXTH QUARTER

ELN 230	Electronic Project
ELN 238	Antenna and Transmission Line Theory
ELN 251	Microprocessors I
ENG 204	Oral Communication
SOC 102	Principles of Sociology

SEVENTH QUARTER

ELN 220 Electronic Systems

ELN 231 Electronic Project

ELN 252 Microprocessors II

PHY 104 Physics: Light and Sound

SOC 206 American Institutions

GENERAL EDUCATION

A student is eligible to receive the Associate in Arts degree in General Education upon completing the required 96 quarter hours credit.

A student must complete all courses that are marked with an asterisk and take the minimum number from other areas as outlined below. Required core courses must equal at least 54 quarter hours.

Beyond the core requirements, the student is free to select 42 quarter hours from the General Education listing to complete the 96 quarter hours for graduation.

Creative Arts

A minimum of 5 hours must be selected from the following areas: art, drama, creative writing, or music.

Humanities

A minimum of 15 hours must be selected from at least two areas. This requirement is

met by a sequence in language or some combination of courses in the following areas: English, literature, history, philosophy, or speech.

Natural Science and Mathematics

A minimum of 12 hours must be chosen from at least two areas, including one laboratory science course. The student may choose biology, physics, chemistry, geology, physical geography, and/or mathematics.

Social and Behavioral Sciences

A minimum of 5 hours must be selected from the following areas: Anthropology, economics, political science, psychology, sociology, and geography.

CREATIVE ARTS

ART 201	Art History and Appreciation
ART 241	Beginning Painting
MUS 115	Survey of Music Literature

PHYSICAL EDUCATION

*PED 101	Foundations of Physical Activity
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HUMANITIES

*ENG 101	Grammar
*ENG 102	Composition
*ENG 103	Report Writing
ENG 104	Reading and Composition
ENG 204	Oral Communication
ENG 207	Poetry Writing
HIS 101	Western Civilization I
HIS 102	Western Civilization II
P&R 103	Introduction to Religion
PLS 101	American National Government

NATURAL SCIENCE AND MATHEMATICS

BIO 101	Human Anatomy and Physiology I
BIO 107	Human Anatomy and Physiology II
BUS 120	Accounting I
BUS 121	Accounting II

CHM 101	Introduction to Chemistry
CHM 114	Basic Chemical Concepts I
CHM 115	Basic Chemical Concepts II
CHM 118	Basic Chemistry
EDP 104	Data Processing Theory
GEO 101	Marine Geology
GEO 102	Geology of the Oceans
GGY 135	Introduction to Physical Geography
*MAT 121	Technical Mathematics
MAT 122	Technical Mathematics
MAT 123	Technical Mathematics
MAT 201	Technical Mathematics
MAT 202	Technical Mathematics
PHY 101	Physics: Properties of Matter
PHY 102	Physics: Work, Energy and Power
PHY 103	Physics: Electricity
PHY 104	Physics: Light and Sound
PHY 105	Physics: Heat and Fluids

SOCIAL AND BEHAVIORAL SCIENCES

ANT 105	Introduction to Anthropology
CJC 101	Introduction to Criminal Justice
ECO 102	Economics I
ECO 104	Economics II

ECO 108	Consumer Economics
EDU 205	Teaching Methods
POL 103	State and Local Government
PSY 217	Introduction to Psychology
SOC 102	Principles of Sociology
SOC 206	American Institutions
SOC 212	Sociology of Deviant Behavior
SOC 217	Juvenile Delinquency
SOC 219	Family in Society

NOTE: Requirements for the different pre-professional areas will vary; therefore it is the responsibility of the student to check the catalog of the senior institution to which the student wishes to transfer. High school background, scholastic aptitude, and vocational goals also will be considered as factors shaping the individual's program of study. Counselors and faculty members are available to assist the student in course selection. (This is a sample program and is not meant to be prescriptive for any particular individual.)

FIRST QUARTER

ENG 101	Grammar
MAT 121	Technical Mathematics

Laboratory Science
Social and Behavioral Sciences Elective

SECOND QUARTER

ENG 102	Composition
HIS 101	Western Civilization I
MAT 122	Technical Mathematics
Natural Science and Mathematics Elective	

THIRD QUARTER

ART 241	Beginning Painting
ENG 103	Report Writing
HIS 102	Western Civilization II
MUS 115	Survey of Music Literature

FOURTH QUARTER

ENG 204	Oral Communication
PED 101	Foundations of Physical Activity Electives

FIFTH QUARTER

Humanities Elective
Social and Behavioral Sciences Elective
Electives

SIXTH QUARTER

Humanities Elective (if needed)
Electives to bring total hours to 96

GENERAL OCCUPATIONAL TECHNOLOGY

To graduate with an Associate of Applied Science degree in General Occupational Technology, a student must complete eighteen (18) quarter hours of general education courses, thirty-one (31) quarter hours of related courses, and sixty (60) quarter hours of major technical courses for a total of 109 quarter hours credit from the following listings:

GENERAL

Students are required to complete eighteen (18) quarter hours from the following English, social science, and/or humanities courses:

ENG 101	Grammar
ENG 102	Composition
ENG 103	Report Writing
ENG 104	Reading and Composition

ENG 105	Grammar and Composition
ENG 106	Grammar and Composition
ENG 204	Oral Communication
ENG 206	Business Communications
PSY 211	Stress Management
PSY 217	Introduction to Psychology
SOC 102	Principles of Sociology
SOC 206	American Institutions
SOC 212	Sociology of Deviant Behavior
SOC 219	The Family in Society

RELATED

Course supporting and enriching the foundation of major technical courses students are to select thirty-one (31) quarter hours from the following related courses:

BIO 103	Anatomy and Physiology
BUS 100	Typewriting
BUS 126	Personal Finance
BUS 183	Terminology and Vocabulary
BUS 213	Office Procedures
BUS 272	Principles of Supervision
DFT 100	Technical Drafting
DFT 104	Blueprint Reading: Mechanical
DFT 117	Drafting and Blueprint Reading
ECO 102	Economics I

ECO 104	Economics II
ECO 108	Consumer Economics
EDP 100	Computer Literacy
EDP 101	Computer Familiarization
EDP 104	Data Processing Theory
EDP 201	BASIC Language Programming I
EDP 210	BASIC Language Programming II
EDP 250	BASIC Business Programming
MAT 110	Business Mathematics
MAT 121	Technical Mathematics
MAT 122	Technical Mathematics
MAT 123	Technical Mathematics
MAT 130	Advanced Business Mathematics
MAT 131	Applied Math for Chemistry I
MAT 132	Applied Math for Chemistry II
MAT 211	Basic Statistics
MEC 107	Process Instrumentation
MEC 121	Industrial Methods
MEC 122	Industrial Methods
MEC 123	Industrial Methods
MEC 205	Strength of Materials
MEC 215	Metallurgy
MGT 104	The Art of Motivating People
MGT 105	Human Relations and Communications
PHO 110	Introduction to Photography

PHO 200	Intermediate Photography
PHO 210	Advanced Photography
PHY 100	Introductory Physics
PHY 101	Physics: Properties of Matter
PHY 102	Physics: Work, Energy and Power
PHY 103	Physics: Electricity
PHY 104	Physics: Light and Sound
PHY 105	Physics: Heat and Fluids
PHY 106	Applied Mechanics
PHY 225	Forensic Physics

MAJOR

Technical courses are individually tailored to satisfy the requirements of the and/or the student's employer. Students are to take sixty (60) quarter hours from following list of major courses:

BIO 101	Human Anatomy and Physiology I
BIO 107	Human Anatomy and Physiology II
BIO 113	Environmental Measurements
BIO 115	Medical Terminology and Vocabulary I

BIO 116	Medical Terminology and Vocabulary II	BUS 205	Advanced Typewriting I
BIO 117	Medical Terminology and Vocabulary III	BUS 206	Dictation and Transcription I
BIO 129	Marine Animals of North Carolina	BUS 207	Dictation and Transcription II
BIO 131	Marine Biology	BUS 209	Advanced Typewriting II
BIO 132	Marine Invertebrate Zoology	BUS 222	Word Processing
BIO 201	Aquarium Systems	BUS 229	Taxes I
BIO 213	Marine Vertebrate Zoology	BUS 230	Taxes II
BUS 101	Introduction to Business	BUS 232	Sales Development
BUS 102	Typewriting I	BUS 235	Business Management
BUS 103	Typewriting II	BUS 239	Marketing
BUS 104	Typewriting III	CAD 242	Computer Graphics
BUS 106	Shorthand I	CHM 101	Introduction to Chemistry
BUS 107	Shorthand II	CHM 109	Water Analysis I
BUS 108	Shorthand III	CHM 114	Basic Chemical Concepts I
BUS 112	Filing	CHM 115	Basic Chemical Concepts II
BUS 115	Business Law I	CHM 116	Descriptive Chemistry
BUS 116	Business Law II	CHM 117	Unit Processes
BUS 120	Accounting I	CHM 118	Basic Chemistry
BUS 121	Accounting II	CHM 150	Industrial Operations
BUS 122	Accounting III	CHM 224	Water Analysis II
BUS 123	Business Finance I	CHM 230	Organic Chemistry I
BUS 124	Business Finance II	CHM 231	Organic Chemistry II
BUS 125	Accounting IV	CHM 232	Organic Chemistry III
BUS 128	Computerized Accounting - Electronic Spreadsheet	CHM 243	Industrial Analysis I (Qualitative)
		CHM 244	Industrial Analysis II (Quantitative)

CHM 245	Industrial Analysis III (Quantitative)	DFT 201	Technical Drafting and Computer Graphics
CIV 103	Surveying for Construction Trades	DFT 202	Technical Drafting and Computer Graphics
CJC 101	Introduction to Criminal Justice	DFT 203	Design Drafting and Computer Graphics
CJC 102	Introduction to Criminology	DFT 208	Introduction to Architectural Drafting
CJC 103	Introduction to Criminal Investigation	DMK 163	Fundamentals of Real Estate
CJC 104	Patrol Procedure and Traffic Law Enforcement	DMK 164	Real Estate Law
CJC 105	Firearms	DMK 209	Real Estate Finance
CJC 106	Police Instructor Training	DMK 271	Real Estate Brokerage Operations
CJC 115	Criminal Law	DMK 292	Real Estate Appraisal I
CJC 118	Defensive Tactics	DMK 296	Property Management
CJC 140	Fingerprint Identification	EDP 202	FORTAN Language Programming I
CJC 203	Forensic Photography	EDP 203	FORTAN 77
CJC 210	Criminal Investigation	EDP 211	Extended BASIC Language Programming
CJC 211	Introduction to Criminalistics	EDP 220	COBOL I
CJC 220	Law Enforcement Organization and Management	EDP 221	COBOL II
CJC 222	Crime Scene Investigation Training	EDP 222	COBOL III
CON 101	Construction Estimating	EDP 224	RPG II
DFT 101	Technical Drafting	EDP 225	Advanced RPG
DFT 102	Technical Drafting	EDP 230	PASCAL
DFT 103	Technical Drafting	EDU 205	Teaching Methods
DFT 105	Pipe Drafting I	EDU 231	Creative Activities
DFT 114	Pipe Drafting II		

EDU 233	Nutrition	ELN 243	Computer Electronics
ELC 100	Electricity I	ELN 244	Computer Project (Microprocessor)
ELC 101	Electricity II	ELC 245	Peripheral Devices
ELC 107	Electricity I	ELN 247	Computer Project (Microcomputer)
ELC 108	Electricity II	ELN 249	Computer Interfacing
ELC 109	Electricity III	ELN 250	Introduction to Microprocessors
ELN 101	Electronic Project	ELN 251	Microprocessors I
ELN 106	Electronics I	ELN 252	Microprocessors II
ELN 107	Electronics II	ELN 255	Computer Systems
ELN 108	Electronics III	FST 106	Nuclear Radiation Monitoring
ELN 109	Electronics IV	GEO 101	Marine Geology
ELN 110	Introduction to Digital Electronics	GEO 102	Geology of the Oceans
ELN 140	Introduction to Marine Electronics	HEA 109	Medical Ethics, Law, and Economics
ELN 202	Communication Electronics	HEA 110	Clinical Practice
ELN 210	Electronics	HED 120	First Aid
ELN 220	Electronic Systems	HED 121	First Aid and Marine Safety
ELN 224	Measurement and Control I	INS 214	Introduction to Insurance
ELN 225	Measurement and Control II	INS 215	Life and Health Insurance
ELN 226	Measurement and Control III	INS 216	Property and Casualty Insurance
ELN 229	Electronic Project	ISC 113	Industrial Safety
ELN 230	Electronic Project	LEG 101	Introduction to Paralegalism
ELN 231	Electronic Project	LEG 113	Family Law
ELN 238	Antenna and Transmission Line Theory	LEG 115	Commercial Law I
ELN 240	Computer Project (Digital)	LEG 116	Commercial Law II
ELN 241	Digital Principles and Applications	LEG 117	Torts and Litigation Preparation

LEG 132	Legal Research/Bibliography	MEC 248	Ultrasonic Testing
LEG 135	Legal Systems	MET 101	Introduction to Meteorology
LEG 205	Constitutional Law (Federal)	MSC 101	Navigation I
LEG 208	Administrative Law	MSC 102	Navigation II
LEG 214	Property I	MSC 108	Oceanographic Instrumentation
LEG 215	Property II: Title Search	MSC 109	Oceanography I
LEG 217	Elements of Criminal Law and Procedures	MSC 110	Oceanography II
LEG 219	Computerized Legal Research	MSC 111	Net Construction Methods
LEG 224	Wills	MSC 112	Biological Net Construction I
LEG 225	Law Office Management	MSC 113	Biological Net Construction II
LEG 230	Bankruptcy and Collection	MSC 114	Biological Sampling Methods
LEG 291	Paralegal Office Procedures	MSC 115	Construction of Gill Nets
MEC 100	Special Project	MSC 117	Practical Experience I
MEC 101	Special Project	MSC 118	Practical Experience II
MEC 102	Special Project	MSC 119	Practical Experience III
MEC 111	Industrial Mechanics I	MSC 129	Power Boat Handling
MEC 112	Industrial Mechanics II	MSC 130	Seamanship
MEC 115	Industrial Pipefitting I	MSC 202	Data Processing I
MEC 116	Industrial Pipefitting II	MSC 206	Estuarine Survey
MEC 118	Introduction to Manufacturing Engineering	MSC 205	Data Processing II
MEC 209	Introduction to Metallurgy	MSC 218	Eddy Current Testing
MEC 216	Industrial Materials	PME 101	Marine Engines I
MEC 235	Hydraulics and Pneumatics	PME 102	Marine Engines II
MEC 240	Radiographic Testing	PME 105	Outboard Motor Repair
MEC 246	NDT Surface Testing, Magnetic Particle and Liquid Penetrant	PME 111	Emission Systems Diagnosis
		PME 112	Marine Diesel and Gasoline Engines
		WLD 134	Marine Welding

GENERAL OFFICE

FIRST QUARTER

BUS 102	Typewriting I
EDP 104	Data Processing Theory
ENG 105	Grammar and Composition
MAT 110	Business Mathematics
PSY 217	Introduction to Psychology

SECOND QUARTER

BUS 103	Typewriting II
BUS 120	Accounting I
ENG 106	Grammar and Composition
MAT 130	Advanced Business Mathematics
SOC 102	Principles of Sociology

THIRD QUARTER

BUS 104	Typewriting III
BUS 121	Accounting II
BUS 128	Computerized Accounting - Electronic Spreadsheet
BUS 183	Terminology and Vocabulary
ENG 104	Reading and Composition

FOURTH QUARTER

BUS 122	Accounting III
BUS 205	Advanced Typewriting I
BUS 229	Taxes I
ECO 102	Economics I

FIFTH QUARTER

BUS 209	Advanced Typewriting II
BUS 239	Marketing
ECO 104	Economics I
EDP 250	BASIC Business Programming
ENG 204	Oral Communication
ENG 206	Business Communications

SIXTH QUARTER

BUS 112	Filing
BUS 213	Office Procedures
BUS 222	Word Processing
BUS 232	Sales Development
BUS 235	Business Management
SOC 206	American Institutions

INSTRUMENTATION TECHNOLOGY

FIRST QUARTER

ELC 107	Electricity I
ELN 101	Electronic Project
ELN 106	Electronics I
ENG 101	Grammar
MAT 121	Technical Mathematics

SECOND QUARTER

ELC 108	Electricity II
ELN 107	Electronics II
ENG 102	Composition
MAT 122	Technical Mathematics

THIRD QUARTER

ELC 109	Electricity III
ELN 108	Electronics III
MAT 123	Technical Mathematics
PHY 101	Physics: Properties of Matter

FOURTH QUARTER

DFT 100	Technical Drafting
ELN 109	Electronics IV
ELN 110	Introduction to Digital Electronics
ENG 103	Report Writing
PHY 102	Physics: Work, Energy, and Power

FIFTH QUARTER

ELN 224	Measurement and Control I
ELN 236	Industrial Field Trips
ELN 241	Digital Principles and Applications
PHY 105	Physics: Heat and Fluids
PSY 217	Introduction to Psychology

SIXTH QUARTER

ELN 225	Measurement and Control II
ELN 251	Microprocessors I
PHY 104	Physics: Light and Sound
SOC 102	Principles of Sociology

SEVENTH QUARTER

ELN 226	Measurement and Control III
ELN 252	Microprocessors II
ENG 204	Oral Communication
SOC 206	American Institutions

MARINE TECHNOLOGY

FIRST QUARTER

BIO 131	Marine Biology
BUS 100	Typewriting
HED 121	First Aid and Marine Safety
MAT 121	Technical Mathematics
MSC 109	Oceanography I
MSC 111	Net Construction Methods
MSC 129	Power Boat Handling
SHI 101	Ocean Survey

SECOND QUARTER

BIO 132	Marine Invertebrate Zoology
ENG 101	Grammar
MSC 101	Navigation I
MSC 110	Oceanography II
MSC 117	Practical Experience I
MSC 130	Seamanship
MSC 141	Marine Projects
PHO 110	Introduction to Photography

THIRD QUARTER

BIO 201	Aquarium Systems
CHM 118	Basic Chemistry
ENG 102	Composition
MAT 122	Technical Mathematics
MSC 102	Navigation II

MSC 118	Practical Experience II
SHI 102	Ocean Survey
WLD 134	Marine Welding

FOURTH QUARTER

MAT 123	Technical Mathematics
MSC 108	Oceanographic Instrumentation
MSC 112	Biological Net Construction I
MSC 142	Marine Projects
PHY 101	Physics: Properties of Matter
PME 101	Marine Engines I
PSY 217	Introduction to Psychology

FIFTH QUARTER

BIO 113	Environmental Measurements
CHM 109	Water Analysis I
EDP 201	BASIC Language Programming I
ENG 103	Report Writing
MSC 113	Biological Net Construction II
PME 102	Marine Engines II
SHI 103	Ocean Survey
SOC 102	Principles of Sociology

SIXTH QUARTER

CHM 224	Water Analysis II
ENG 204	Oral Communication
GEO 101	Marine Geology
MAT 211	Basic Statistics
MSC 202	Data Processing I
MSC 143	Marine Projects
PHY 102	Physics: Work, Energy and Power

SEVENTH QUARTER

BIO 213	Marine Vertebrate Zoology
DFT 117	Drafting and Blueprint Reading
ELC 100	Electricity I
MSC 119	Practical Experience III
MSC 205	Data Processing II
SHI 104	Ocean Survey
SOC 206	American Institutions

EIGHTH QUARTER

ELC 101	Electricity II
ELN 140	Introduction to Marine Electronics
MSC 114	Biological Sampling Methods
MSC 206	Estuarine Survey
SHI 105	Ocean Survey

MECHANICAL DRAFTING AND DESIGN TECHNOLOGY

FIRST QUARTER

DFT 101	Technical Drafting
ENG 101	Grammar
MAT 121	Technical Mathematics
MEC 121	Industrial Methods I
MEC 209	Introduction to Metallurgy

SECOND QUARTER

DFT 102	Technical Drafting
ENG 102	Composition
MAT 122	Technical Mathematics
MEC 122	Industrial Methods II
MEC 216	Industrial Materials

THIRD QUARTER

DFT 103	Technical Drafting
ENG 103	Report Writing
MAT 123	Technical Mathematics
MEC 123	Industrial Methods III
PSY 217	Introduction to Psychology

FOURTH QUARTER

DFT 201	Technical Drafting and Computer Graphics
ENG 204	Oral Communication
PHY 100	Introductory Physics
SOC 102	Principles of Sociology

FIFTH QUARTER

DFT 202	Technical Drafting and Computer Graphics
PHY 103	Physics: Electricity
PHY 106	Applied Mechanics
SOC 206	American Institutions

SIXTH QUARTER

DFT 203	Design Drafting and Computer Graphics
MEC 205	Strength of Materials
MEC 235	Hydraulics and Pneumatics

PARALEGAL TECHNOLOGY

FIRST QUARTER

BUS 102	Typewriting I
LEG 101	Introduction to Paralegalism
LEG 115	Commercial Law I
LEG 135	Legal Systems
MAT 110	Business Mathematics

SECOND QUARTER

BUS 103	Typewriting II
BUS 120	Accounting I
ENG 101	Grammar
LEG 116	Commercial Law II
MAT 130	Advanced Business Math

THIRD QUARTER

BUS 121	Accounting II
ENG 206	Business Communications
LEG 132	Legal Research/Bibliography
LEG 214	Property I

FOURTH QUARTER

LEG 113	Family Law
LEG 117	Torts and Litigation Preparation

LEG 215	Property II: Title Search
LEG 217	Elements of Criminal Law and Procedures

FIFTH QUARTER

BUS 128	Computerized Accounting - Electronic Spreadsheet
BUS 229	Taxes I
LEG 224	Wills
LEG 230	Bankruptcy and Collection
PSY 217	Introduction to Psychology

SIXTH QUARTER

BUS 222	Word Processing
BUS 230	Taxes II
LEG 225	Law Office Management Elective
SOC 102	Principles of Sociology

SEVENTH QUARTER

ENG 204	Oral Communication
LEG 290	Paralegal Internship
LEG 291	Paralegal Office Procedures

SECRETARIAL - ENGINEERING AND TECHNICAL

FIRST QUARTER

BUS 102	Typewriting I
BUS 106	Shorthand I
ENG 105	Grammar and Composition
MAT 110	Business Mathematics
PSY 217	Introduction to Psychology

SECOND QUARTER

BUS 103	Typewriting II
BUS 107	Shorthand II
BUS 120	Accounting I
ENG 106	Grammar and Composition
MAT 130	Advanced Business Mathematics

THIRD QUARTER

BUS 104	Typewriting III
BUS 108	Shorthand III
BUS 115	Business Law I
BUS 121	Accounting II
BUS 128	Computerized Accounting - Electronic Spreadsheet

FOURTH QUARTER

BUS 183	Terminology and Vocabulary
BUS 205	Advanced Typewriting I
BUS 206	Dictation and Transcription I
ECO 102	Economics I
EDP 104	Data Processing Theory
ENG 204	Oral Communication

FIFTH QUARTER

BUS 207	Dictation and Transcription II
BUS 209	Advanced Typewriting II
DFT 104	Blueprint Reading-Mechanical
EDP 250	BASIC Business Programming
ENG 206	Business Communications
SOC 102	Principles of Sociology

SIXTH QUARTER

BUS 112	Filing
BUS 213	Office Procedures
BUS 222	Word Processing
BUS 235	Business Management
SOC 206	American Institutions

SCHOOL CALENDAR

1987-1988

FALL QUARTER

Fall Quarter Pre-registration for 1987
Freshmen orientation
Freshmen registration
Returning students registration
Classes begin
Classes end

July 27, 28 and 29, 1987
September 2, 1987
September 3, 1987
September 4, 1987
September 8, 1987
November 23, 1987

WINTER QUARTER

Pre-registration for Winter Quarter
Registration
Classes begin
Classes end
Holidays
Holidays
Holiday

November 3 thru 6, 1987
November 19 and 20, 1987
November 30, 1987
February 26, 1987
November 26 and 27, 1987
December 21 thru January 3, 1988
January 18, 1988

SPRING QUARTER

Pre-registration for Spring Quarter
Registration
Classes begin
Classes end
Holidays
Holiday

February 9 thru 12, 1988
February 25 and 26, 1988
March 7, 1988
May 24, 1988
April 1 and 4, 1988
May 30, 1988

SUMMER QUARTER

Pre-registration for Summer Quarter
Registration
Classes begin
Classes end
Holiday

May 3 thru 6, 1988
May 23 and 24, 1988
May 31, 1988
August 16, 1988
July 4, 1988

INFORMATION REQUEST

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

NAME OF HIGH SCHOOL _____

PRESENT GRADE _____

DATE OF GRADUATION (MONTH / YEAR) _____

I AM INTERESTED IN ATTENDING CFTI. PLEASE SEND ME,

☐ ADMISSION APPLICATION

☐ FINANCIAL AID INFORMATION

PROGRAM(S) YOU ARE INTERESTED IN _____

DETACH AND MAIL TO:

CAPE FEAR TECHNICAL INSTITUTE
411 NORTH FRONT STREET
WILMINGTON, NC 28401

